



**Environmental
Protection Agency**

John R. Kasich, Governor

Mary Taylor, Lt. Governor

Scott J. Nally, Director

April 13, 2012

RE: LORAIN COUNTY
AMHERST TWP
MUNICIPAL STORM WATER PROGRAM
EXTENSION TO FILE 2011 ANNUAL REPORT

Remmi Cerrone, Zoning Inspector
Amherst Township
7530 Oberlin Rd.
Elyria, OH 44035

Dear Ms. Cerrone:

On April 10, 2012, Ohio EPA received a request from you to extend the deadline for submitting the Annual Report required by the Ohio EPA General Storm Water National Pollutant Discharge Elimination System (NPDES) Permit for Small Municipal Separate Storm Sewer Systems (MS4s) #3GQ00023*BG. Part IV.C of the NPDES permit requires the Annual Report to be submitted by April 1st of each calendar year. The Township has requested an extension to submit the Annual Report due to a change in personnel.

Ohio EPA will grant Amherst Township a one-month extension to submit the Annual Report. Thus, the Annual Report for 2011 must be submitted **by May 1, 2012**. However, please be aware that this is a one-time extension and that Ohio EPA expects Amherst Township to submit all future Annual Reports by the required deadline. For the current NPDES permit term, i.e., Annual Reports through the Year 2013, that deadline is April 1st of the following year. Although Ohio EPA understands that you were recently given the responsibility to complete the Annual Report, succession planning is a normal part of organizational operations and development. Amherst Township should take steps to ensure that record keeping required to complete the Annual Report is occurring and that those responsible for collecting and reporting data deliver it to the MS4 program manager in a timely manner.

Further, those responsible for managing or implementing elements of the MS4 program must be provided with training. Ohio EPA, through our Office of Compliance Assistance and Pollution Prevention (OCAPP), provides a number of opportunities for such training each year and even has a loan library of training materials that can be borrowed by local governments to provide such training to township staff. Information about future events and information provided at past events is available on our website at www.epa.ohio.gov/ocapp/storm_water.aspx. Our next training event, on pollution prevention and good housekeeping for municipal operations, is scheduled for May 17, 2012. For more information, please contact Adrienne LaFavre of Ohio EPA OCAPP at (330) 963-1250 or adrienne.lafavre@epa.ohio.gov.

If you have any questions, please contact me at (330) 963-1145.

Sincerely,

Dan Bogoevski
District Engineer
Division of Surface Water

DB/cs

Cc: Trustees, Amherst Twp
John Niedzielek, Lorain SWCD
Don Romancik, Lorain County Commissioners Office