



John R. Kasich, Governor
Mary Taylor, Lt. Governor
Scott J. Nally, Director

May 10, 2013

CERTIFIED MAIL

Mr. Marvin Duren
Marvin's Organic Gardens
2055 State Route 42 South
Lebanon, Ohio 45036

**RE: Marvin's Organic Gardens Class 2 Composting Facility, Warren County
Notice of Violation**

Dear Mr. Duren:

On May 3, 2013, Maria Lammers, Michelle Waller and I, representing the Ohio Environmental Protection Agency (Ohio EPA) conducted a partial inspection at your licensed Class II composting facility located at 3268 State Route 42 South, Lebanon, Ohio (Facility). The purpose of this inspection was to meet with Warren County representatives and to discuss the owner/operator's compliance with Ohio Revised Code (ORC) Chapter 3734, Ohio Administrative Code (OAC) Chapter 3745-560, and ORC 6111. Also present during the inspection were Marvin Duren (owner), Ray Castenada-Perez (facility equipment operator), Mike Yetter (Warren County Zoning Office), Stan Williams and Matt Obringer (Warren County Regional Planning).

The following observations were made during the May 3, 2013, partial inspection:

1. Miscellaneous solid waste (non-compostable food wraps, plastic soda and water bottles, plastic mesh fruit bags) was observed in several of the compost windrows on the property. These items were pointed out to the owner/operator during our inspection.

The owner/operators failure to avoid acceptance of solid waste and allowing solid waste to be mixed with the composting windrow **is a violation of OAC Rule 3745-560-210(C)(1)(a) and OAC Rule 3745-560-210(C)(2)** which states in part:

"The owner or operator shall not accept any prohibited material at the facility.

(C)(1) Prohibited material includes but is not limited to the following:

- (a) *Any solid waste, feedstock, bulking agent, or additive other than those feedstocks, bulking agents, or additives authorized by paragraph (B) of this rule.*

(C)(2) *If prohibited material is detected, the owner or operator shall **immediately** do the following:*

- (a) *Remove the prohibited material from the materials placement area.*
- (b) *Manage the prohibited material in accordance with applicable laws and regulations.*
- (c) *Record incidents in the log of operations."*

The owner/operator needs to take **immediate** steps to prevent the acceptance of solid wastes when feedstocks are accepted at the Facility. Remove any solid wastes that are observed in the process. Additionally, the management and removal of prohibited materials must be recorded on Ohio EPA's prescribed Daily Log of Operations Form 4b "Self Inspection Checklist" and on Form 5 "Unauthorized Materials" and properly disposed at a licensed municipal solid waste facility. Receipts of waste disposal must be maintained for proof of proper disposal.

2. The compost windrows at the Facility are currently not constructed parallel to the line of slope on the site. The owner/operator's failure to manage authorized materials by utilizing the proper method for windrow composting is a violation of **OAC Rule 3745-560-210(D)(1)**, which states:

"The windrow construction, carbon to nitrogen ratio, moisture content, and turning frequency shall enable controlled biological decomposition under primarily aerobic conditions to be maintained throughout the composting process. Windrows shall be constructed parallel to the line of slope on the site and turned at a minimum four times per year to mix materials, distribute moisture and heat, increase porosity, and change the location of materials in a pile or windrow to ensure consistent composting. If a windrow is in place for at least twelve months, it shall have been turned a minimum of four times during that period."

All windrows shall be re-constructed in compliance with this rule requirement.

3. There are compostable containers (i.e. large bags containing tea and trays) and compostable flatware that have not been shredded or otherwise processed prior

to incorporating them into the compost windrows. The owner/operator's failure to manage the containers properly **is a violation of OAC Rule 3745-560-210(G)**, which states:

"Compostable containers shall be shredded or otherwise processed to increase the exposed surface area for composting prior to incorporation into the composting process."

At the time of this inspection, the owner/operator was observed shredding all new materials from incoming loads, including the food waste. However, the Facility needs to ensure that all prohibited material is removed prior to shredding before incorporating the material into the compost windrows.

There were still several areas of ponded water next to actively composting windrows containing dark-colored leachate with an oily sheen, litter from the windrows, and biofilm on the water. Additionally, there are compost windrows that are partially located within the collection ponds at the Facility. The owner/operator's failure to operate the Facility in a manner to divert surface water from material placement areas to reduce the production of leachate and failure to avoid ponding of water in multiple locations **is a violation of OAC Rules 3745-560-210(M) and (N) which states:**

"OAC Rule 3745-560-210(M) The owner or operator shall do the following:

- (1) Control surface water runoff and runoff, prevent ponding and erosion, and minimize the impact to surface water and ground water.*
- (2) Manage surface water in accordance with Chapter 6111, of the Revised Code.*
- (3) Divert surface water from the materials placement area. The land surface of the materials placement area shall be greater than or equal to one percent in slope and less than or equal to six percent in slope to direct surface water to collection points or otherwise control the surface water drainage.*
- (4) Monitor surface water runoff or ground water as required by the director or approved board of health if a substantial threat of surface water or ground water pollution exists.*

OAC Rule 3745-560-210(N) The owner or operator shall do the following:

- 1) Take action to minimize the production of leachate.*

- 2) *Eliminate ponding of leachate and the conditions that contribute to the discharge of leachate from the composting facility*
 - 3) *Collect and contain leachate within the boundary of the composting facility and prevent leachate from discharging to waters of the state."*
4. Offsite odors were detected during the inspection. A strong pungent odor was again noted downwind of the ponds at the property northeast of the Facility. The owner/operator's failure to operate in a manner to control odors **is a violation of OAC Rule 3745-560-210(H)(1) which states in part:**

"The owner or operator shall operate the composting facility in such a manner that does the following: (1) Controls noise, dust, and odors so as not to cause a nuisance or a health hazard."

5. The Facility was not incorporating all food scraps into the composting process or combining them with bulking agents in a manner to prevent nuisances including but not limited to odors, vectors and litter. Additionally the Facility was not utilizing the minimum six (6) inches of biofilter cover as evidenced by the presence of off-site odors. The owner/operator's failure to properly manage food scraps **is a violation of OAC Rules 3745-560-210(P)(1) and (2) which states:**

"An owner or operator who accepts food scraps shall do the following:

(1) Incorporate the food scraps into the composting process or combine with bulking agents in a manner to prevent nuisances including but not limited to odor, vectors, and litter no later than the end of operating hours, as specified in the license application, on the date of receipt.

(2) Maintain a stockpile of biofilter material to provide at a minimum a six inch cover to piles containing food scraps and apply a biofilter cover consisting of at a minimum six inches on the piles if odors, dust, or vectors are present or upon written request by Ohio EPA or the approved board of health."

Ohio EPA requests that all food scraps be covered with the minimum six inches of biofilter cover each day on the date of receipt by the end of the working day, as specified in the license application, to prevent odors, vectors and litter.

6. While the daily logs were not reviewed during this inspection, Mr. Duren indicated that the Facility had not yet begun using the 2012 Composting Facility Log of Operations forms. The Facility continues to use out of date logs, dated 2007. The

Facility was to begin using the new compost log forms in 2012 that correspond with the changes in Ohio EPA's Composting Regulations. Additionally, the Facility is not properly recording the activities (i.e. incoming material, turning compost piles, adding bulking agents, material management and distribution) taking place on the log forms. Failure to maintain daily logs on forms prescribed by the director **is a violation of OAC Rule 3745-560-215(B)**, which states;

"The owner or operator shall do the following:

(1) Record the facility operations on the log of operation forms as specified in rule 3745-560-04 of the Administrative Code.

(2) Complete the log of operation daily at an active composting facility and once per month at an inactive composting facility."

The Facility must **immediately** begin using the 2012 Composting Facility Log of Operations forms.

7. After speaking with Mr. Duren, it was unclear which piles were considered final compost and had been tested for distribution. There was no copy of the test results available for review during the inspection. Mr. Duren indicated that the pile identified as MH6 was final compost; however, due to the multitude of uncomposted food waste and prohibited waste (cheese sticks in non-compostable plastic wrap, and plastic bottles) found within the pile, this material does not meet the definition of a final compost product. **As such, this pile is incorrectly designated and may NOT be distributed at this time.**

The owner or operator's failure to comply with all applicable laws and regulations is a very serious matter. Continued lack of response and cooperation will result in an escalated enforcement action.

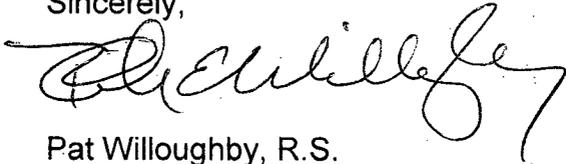
As a reminder you must respond within fourteen (14) days of receipt of the Notice of Violation dated April 30, 2013, regarding your remedy, work plan and implementation schedule in regards to the aforementioned violations.

Compliance with the requirements outlined in this letter shall not relieve you of your obligation to comply with other legal obligations, including, but not limited to, Chapters 3704, 3714, 3734, or 6111 of the Ohio Revised Code or under the Federal Clean Water Act, Clean Air Act, Comprehensive Environmental Response, Compensation, and Liability Act, or Resource Conservation and Recovery Act remedying conditions resulting from any release of contaminants to the environment.

Marvin's Organic Gardens
Notice of Violation Class II Compost Facility
May 10, 2013
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Should you require any technical or regulatory assistance, please feel free to contact me at (937) 285-6648.

Sincerely,



Pat Willoughby, R.S.
Environmental Specialist II
Division of Materials and Waste Management



Maria Lammers, R.S.
Environmental Specialist II
Division of Materials and Waste Management

Enclosure: 2012 Composting Facility Log of Operations Forms

cc: Dennis Murray, Warren County Combined Health District
Mike Yetter, Warren County Zoning
Stan Williams, Warren County Regional Planning

ML\bp



Environmental Protection Agency

Division of Materials and
Waste Management

Composting Facility Log of Operations Index

*Each form represents an individual tab
in the binder that houses the Log of Operations*

- Instructions for Composting Facility Log of Operations
- Form 1 - Yearly Cover Sheet
- Form 2 - Materials Acceptance and Distribution
- Form 3 - Materials Management
- Form 4a - Self-Inspection Checklist - Class I
- Form 4b - Self-Inspection Checklist - Class II
- Form 4c - Self-Inspection Checklist - Class III
- Form 4d - Self-Inspection Checklist - Class IV
- Form 5 - Unauthorized Materials
- Form 6 - Yard Waste Refusal Form



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Waste Management

Composting Facility Log of Operations Instructions

A log of operations must be completed for each license/registration year at a composting facility as required by Ohio Administrative Code Rule 3745-560-04. The forms described below must be completed and retained at the facility or at another location acceptable to the licensing/registration authority. Each form should be indexed for use by the facility operator.

Form 1 – Yearly Cover Sheet

Complete Form 1 at the beginning of each year. If a section does not apply, indicate so with the notation N/A. If any of the information contained on Form 1 changes during the license/registration year, attach an addendum to the form with the corrections and the date on which they occurred. Maintain Form 1 at the beginning of the complete Log of Operations.

Form 2 – Materials Acceptance and Distribution

Form 2 is the record of waste received for composting and compost that leaves the facility for distribution.

Date Load Received

Enter the date when the waste was recorded. For facilities that have a drop off area for the public, enter the date the site operator accounted for the waste.

Quantity of Waste

Enter the amount of weight by weight (tons) or volume (cubic yards) of each incoming load.

Type of Waste

Describe what type of waste received.

County of Generation

Enter the county and state (if not Ohio) where the load of waste was generated.

Compost Distributed

Enter the weight or volume in tons or cubic yards of compost product distributed (sold or given away) or removed from the facility for disposal.

Form 3 – Materials Management

This form is the log of all of the composting activities conducted at the facility. For this portion of the log you will focus on documenting management activities, such as the formation of new windrows/piles or loading of in-vessel system, and turning windrows/piles, taking temperatures, etc.

Date

Enter the date the new windrows/piles were formed or the in-vessel system was loaded and any activities that were done on an existing windrows/piles or in-vessel (taking temperatures, turning, sampling, other activities). The facility operator will also record the date when clean whole wood is processed.

Pile ID #

The pile ID is used as a tracking system for cross contamination and/or to follow the activities and stages of the composting waste. Assign an alphabetical or numeric label to each windrow, pile or in-vessel. This label should remain consistent from day to day unless two or more piles are combined. When piles are combined, a new label should be assigned.

Temperature

Enter temperature in Fahrenheit, if taken.

Formed

Place an X in the box if the pile or windrow was formed.

Turned

Place an X in the box if the pile, windrow, or in-vessel was turned.

Loaded

Place an X in the box if material was loaded into an in-vessel system.

Sampled

Place an X in the box if the pile, windrow, or in-vessel was sampled.

Wood Processing

Place an X in the box if tree stumps, trunks, limbs, and/or clean untreated wood was shredded or chipped.

Description of Activities

Enter a brief description of any other activities concerning a particular pile (i.e. removal of material, combining of piles, receipt of testing results, etc.). Also use this space to include a brief description of the feedstocks used in the piles.

Form 4 – Self-Inspection Checklist

The facility operator will complete a self-inspection checklist to monitor compliance at the site. Please mark the box in the appropriate column to denote compliance status. Marking the box in the NO column indicates that a violation has been noted. If a violation is noted, a description of the violation and steps taken to return to compliance should be provided in the Corrective Actions section.

Form 5 – Unauthorized Materials

Date

Enter the date the unauthorized material was discovered.

Time

Enter the time the unauthorized material was discovered.

Description of Material

Enter a brief description of the material discovered.

Hauler Name

Enter the name of the hauler (person or company) of the unauthorized waste load.

Actions Taken by Owner/Operator

Enter the actions taken by the owner/operator to remove unauthorized materials from the facility.

Form 6 – Yard Waste Load Refusal Form

This form shall be completed (both sections A and B) by the owner/operator of the compost facility when a load of yard waste is refused in accordance with OAC 3745-560-04(A)(7). The transporter of the yard waste shall take this form to a licensed solid waste disposal facility. The solid waste disposal facility shall retain this form with its daily log of operations.



Environmental Protection Agency

Division of Materials and Waste Management

**Composting Facility
Log of Operations
Yearly Cover Sheet**

Year: _____

This cover sheet should be completed at the beginning of each year and should be kept on file at the beginning of the daily log file for that year as required by Ohio Administrative Code 3745-560-04. Attach amendments to this form as necessary

Facility Name: _____
(as it appears on registration and/or license)

Facility Location: _____
(street) (city) (state) (zip code)

Contact Name: _____ Phone #: _____

Class I Class II Class III Class IV
(check one)

Registration #: _____ License #: _____

Method of Composting

Windrow composting

In-vessel composting

Aerated static pile composting

Static pile composting

Other: _____

Type and Number of Available Equipment

Front end loader Tub grinder

Trommel screens Windrow turner

Shredder/chipper

Other: _____

This Log of Operations should be retained on file for inspection by the local health department, Ohio EPA, or an authorized representative. Failure to provide accurate information may be considered a violation of Ohio Revised Code 2921.13.

Composting Facility - Log of Operations Self-Inspection Checklist Class I Composting Facility

Facility: _____

Date: _____ Time: _____

Weather Conditions: _____

Person Completing Inspection: _____

Is the above site being operated in compliance with the following regulations? Please mark the box in the appropriate column to denote compliance status. Marking the box in the **NO** column indicates that a violation has been noted. If a violation is noted, a description of the violation and steps taken to return to compliance should be provided in the Corrective Actions section below. Please mark the N/A box if not applicable to this location. This checklist is not all inclusive of regulations applicable to Class I composting facilities.

Y	N	N/A		Y	N	N/A	
			3745-560-110 Operational requirements				3745-560-110 Operational Requirements (cont.)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(A) Comply with authorizing documents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(J) Adequate equipment for operations
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(B) Accept only authorized materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(L)(1) Process wood and remove foreign material
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(C)(2) If prohibited material is detected:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Process wood at least annually
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(a) Remove material from placement area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(M)(1) Control runoff and runoff, prevent ponding and erosion
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(b) Manage material appropriately	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Manage surface water (ORC 6111)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(c) Record incidents in log of operations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Divert surface water from materials placement area
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(G) Remove/shred compostable containers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(4) Monitor surface water (if required)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(H)(1) Control noise, dust and odors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(N)(1) Minimize production of leachate
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Control vectors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Eliminate ponding of leachate
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Prevent fire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Collect and contain leachate
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(4) Collect and dispose of scattered litter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(4) Maintain leachate control structures
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(5) Prevent water pollution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(O) Prevent cross-contamination
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(6) Prevent air pollution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(P)(1) Incorporate food scraps
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(I)(1) Limit access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Maintain stockpile of biofilter material
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Maintain placement areas and access roads	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Control free liquid
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Exclude animals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Corrective Actions (if necessary):

Notes:

This Log of Operations should be retained on file for inspection by the local health department, Ohio EPA, or an authorized representative. Failure to provide accurate information may be considered a violation of Ohio Revised Code 2921.13.

Composting Facility - Log of Operations Self-Inspection Checklist Class II Composting Facility

Facility: _____

Date: _____ Time: _____

Weather Conditions: _____

Person Completing Inspection: _____

Is the above site being operated **in compliance** with the following regulations? Please mark the box in the appropriate column to denote compliance status. Marking the box in the **NO** column indicates that a violation has been noted. If a violation is noted, a description of the violation and steps taken to return to compliance should be provided in the Corrective Actions section below. Please mark the N/A box if not applicable to this location. This checklist is not all inclusive of regulations applicable to Class II composting facilities.

Y	N	N/A		Y	N	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3745-560-210 Operational requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3745-560-210 Operational Requirements (cont.)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(A) Comply with authorizing documents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(J) Adequate equipment for operations
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(B) Accept only authorized materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(L)(1) Process wood and remove foreign material
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(C)(2) If prohibited material is detected:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Process wood at least annually
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(a) Remove material from placement area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(M)(1) Control runoff and runoff, prevent ponding and erosion
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(b) Manage material appropriately	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Manage surface water (ORC 6111)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(c) Record incidents in log of operations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Divert surface water from materials placement area
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(G) Remove/shred compostable containers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(4) Monitor surface water (if required)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(H)(1) Control noise, dust and odors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(N)(1) Minimize production of leachate
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Control vectors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Eliminate ponding of leachate
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Prevent fire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Collect and contain leachate
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(4) Collect and dispose of scattered litter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(4) Maintain leachate control structures
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(5) Prevent water pollution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(O) Prevent cross-contamination
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(6) Prevent air pollution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(P)(1) Incorporate food scraps
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(I)(1) Limit access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Maintain stockpile of biofilter material
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Maintain placement areas and access roads	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Control free liquid
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Exclude animals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Corrective Actions (if necessary):

Notes:

This Log of Operations should be retained on file for inspection by the local health department, Ohio EPA, or an authorized representative. Failure to provide accurate information may be considered a violation of Ohio Revised Code 2921.13.

Composting Facility - Log of Operations Self-Inspection Checklist Class III Composting Facility

Facility: _____

Date: _____ Time: _____

Weather Conditions: _____

Person Completing Inspection: _____

Is the above site being operated in compliance with the following regulations? Please mark the box in the appropriate column to denote compliance status. Marking the box in the NO column indicates that a violation has been noted. If a violation is noted, a description of the violation and steps taken to return to compliance should be provided in the Corrective Actions section below. Please mark the N/A box if not applicable to this location. This checklist is not all inclusive of regulations applicable to Class III composting facilities.

Y	N	N/A		Y	N	N/A	
			3745-560-310 Operational requirements				3745-560-310 Operational Requirements (cont.)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(A) Comply with authorizing documents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(J) Adequate equipment for operations
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(B) Accept only authorized materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(L)(1) Process wood and remove foreign material
			(C)(2) If prohibited material is detected:				(2) Process wood at least annually
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(a) Remove material from placement area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(M)(1) Control runoff and runoff, prevent ponding and erosion
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(b) Manage material appropriately	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Manage surface water (ORC 6111)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(c) Record incidents in log of operations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Divert surface water from materials placement area
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(G) Remove/shred compostable containers				(4) Monitor surface water (if required)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(H)(1) Control noise, dust and odors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(N)(1) Minimize production of leachate
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Control vectors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Eliminate ponding of leachate
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Prevent fire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Collect and contain leachate
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(4) Collect and dispose of scattered litter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(4) Maintain leachate control structures
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(5) Prevent water pollution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(O) Prevent cross-contamination
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(6) Prevent air pollution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(I)(1) Limit access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Maintain placement areas and access roads	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Exclude animals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Corrective Actions (if necessary):

Notes:

This Log of Operations should be retained on file for inspection by the local health department, Ohio EPA, or an authorized representative. Failure to provide accurate information may be considered a violation of Ohio Revised Code 2921.13.

**Composting Facility - Log of Operations
Self-Inspection Checklist
Class IV Composting Facility**

Facility: _____

Date: _____ Time: _____

Weather Conditions: _____

Person Completing Inspection: _____

Is the above site being operated **in compliance** with the following regulations? Please mark the box in the appropriate column to denote compliance status. Marking the box in the **NO** column indicates that a violation has been noted. If a violation is noted, a description of the violation and steps taken to return to compliance should be provided in the Corrective Actions section below. Please mark the N/A box if not applicable to this location. This checklist is not all inclusive of regulations applicable to Class IV composting facilities.

Y	N	N/A		Y	N	N/A	
			3745-560-410 Operational requirements				3745-560-410 Operational Requirements (cont.)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(A) Comply with authorizing documents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(J) Adequate equipment for operations
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(B) Accept only authorized materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(L)(1) Process wood and remove foreign material
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(C)(2) If prohibited material is detected:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Process wood at least annually
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(a) Remove material from placement area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(M)(1) Control runoff and runoff, prevent ponding and erosion
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(b) Manage material appropriately	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Manage surface water (ORC 6111)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(c) Record incidents in log of operations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Divert surface water from materials placement area
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(G) Remove/shred compostable containers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(4) Monitor surface water (if required)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(H)(1) Control noise, dust and odors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(N)(1) Minimize production of leachate
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Control vectors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Eliminate ponding of leachate
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Prevent fire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Collect and contain leachate
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(4) Collect and dispose of scattered litter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(4) Maintain leachate control structures
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(5) Prevent water pollution				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(6) Prevent air pollution				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(I)(1) Limit access				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(2) Maintain placement areas and access roads				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(3) Exclude animals				

Corrective Actions (if necessary):

Notes:

This Log of Operations should be retained on file for inspection by the local health department, Ohio EPA, or an authorized representative. Failure to provide accurate information may be considered a violation of Ohio Revised Code 2921.13.

Composting Facility - Log of Operations

Yard Waste Refusal Form

This form shall be completed by the owner/operator of the compost facility when a load of yard waste is refused in accordance with OAC 3745-560-04(A)(7). The transporter of the yard waste shall take this form to a licensed solid waste disposal facility. The solid waste disposal facility shall retain this form with its daily log of operations.

A. Facility Information

Facility Name: _____ Registration #: _____
Facility Address: _____
(street) (city) (state) (zip)
Contact Name: _____ Phone #: _____

B. Rejection of Incoming Load of Yard Waste

Date Load Rejected: _____ Time Load Rejected: _____
License Plate#: _____ Hauler Name: _____
Reason for Rejection:

Additional Notes:

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information, visit our website at www.usps.com

Mailed **OFFICIAL USE**

Postage	\$	RTN CERT CARD Addressed to Kathy Jackson. Postmark Here LETTER FROM: Maria Lannet Pat Wiloughby
Certified Fee		
Return Receipt Fee (Endorsement Required)		
Restricted Delivery Fee (Endorsement Required)		

Total Postage: **MR MARVIN DUREN**
MARVINS ORGANIC GARDENS
 Sent To: **2055 S STATE ROUTE 42**
LEBANON OH 45036
 Street, Apt. No. or PO Box No.
 City, State, ZIP

PS Form 3800, June 2002

See Reverse for Instructions

7004 1160 0000 6169 5804

English

Customer Service

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YOUR LABEL NUMBER	SERVICE	STATUS OF YOUR ITEM	DATE & TIME	LOCATION	FEATURES
7004116000061695804		Delivered	May 13, 2013, 12:37 pm	LEBANON, OH 45036	Certified Mail™
		Arrival at Unit	May 13, 2013, 9:11 am	LEBANON, OH 45036	
		Processed through USPS Sort Facility	May 12, 2013, 9:49 pm	CINCINNATI, OH 45234	
		Depart USPS Sort Facility	May 11, 2013	CINCINNATI, OH 45234	
		Processed through USPS Sort Facility	May 11, 2013, 1:15 pm	CINCINNATI, OH 45234	
		Depart USPS Sort Facility	May 11, 2013	COLUMBUS, OH 43218	
		Processed through USPS Sort Facility	May 10, 2013, 9:58 pm	COLUMBUS, OH 43218	

Check on Another Item

What's your label (or receipt) number?

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Did not receive green card