



John R. Kasich, Governor  
Mary Taylor, Lt. Governor  
Scott J. Nally, Director



March 13, 2013,

**NOTICE OF VIOLATION – ACTION REQUIRED**

Ms. Candice Van Skoyck  
Otterbein-Lebanon Retreat Center  
585 N. State Route 741  
Lebanon, OH 45036

**RE: Warren County  
Otterbein-Lebanon Retreat Center  
Community PWS  
PWS ID: OH8301112**

**Subject: Failure to Sample Drinking Water for Total Coliforms as Required**

Dear Public Water System Operator:

Otterbein-Lebanon Retreat Center is in violation of Ohio Administrative Code (OAC), Rule 3745-81-21 for failure to comply with the total coliform monitoring.

**Monitoring Period:** January 2013  
**Required Coliform Monitoring:** 2 routine samples per Month  
**Sample Results Submitted:** One

To ensure the safety of drinking water provided by your system monitoring for total coliforms is essential.

**ACTION REQUIRED:**

1. **Notify the people served by this water system** using one or more of the methods and the timing as required by OAC, Rule 3745-81-32 to reach all persons served.

**Timing:** As soon as practical, but no later than one year after learning of the violation:

- Mail or other direct delivery to each customer; OR
- Annual Consumer Confidence Report provided it's distributed within one year after learning of the violation; and
- If necessary to reach all persons regularly served, use other notification methods such as newspaper publication, public posting or Internet posting;

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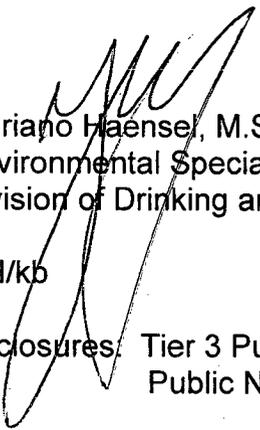
- Posted notices must remain in place as long as the violation or situation exists, but in no case less than seven days (even if the violation is resolved). The language in italics on the enclosed public notice is mandatory and must be included, as written. Do not make changes to the public notice without consulting with Ohio EPA beforehand.

**2. Complete the enclosed Verification Form within 10 days of issuing the Public Notice** and mail it to Ohio EPA - SWDO. Include a copy of each notice distributed, published or posted.

If total coliform samples were collected as required, submit the results as soon as possible. The monitoring violation would be rescinded and a reporting violation given for late submittal of the results. To ensure the monitoring violation is rescinded, please contact this office and provide the date the data was submitted by the laboratory.

If you have any questions, please contact me at (937) 285-6113.

Sincerely,



Mariano Haense, M.S.  
Environmental Specialist 2  
Division of Drinking and Ground Water

MH/kb

Enclosures: Tier 3 Public Notification  
Public Notice Instructions & Verification Form

cc: Warren County Health Department

# PUBLIC NOTICE - DRINKING WATER WARNING

## Monitoring requirements were not met for Otterbein-Lebanon Retreat Center

We are required to monitor your drinking water for specific contaminants on a regular basis. Results of regular monitoring are an indicator of whether or not your drinking water meets health standards. During January 2013, we "did not monitor or test" or "did not complete all monitoring or testing" for total coliform bacteria, and therefore cannot be sure of the quality of your drinking water during that time.

### What Should I Do?

- *There is nothing you need to do at this time. You do not need to boil your water or take other corrective action.*
- *This notice is to inform you that Otterbein-Lebanon Retreat Center PWS did not monitor and report results for the presence of total coliform bacteria in the public drinking water system during the January 2013 time period, as required by the Ohio Environmental Protection Agency.*

### What is being done?

Upon being notified of this violation, the water supply was required to have the drinking water analyzed for the above mentioned parameters. The water supplier will take steps to ensure that adequate monitoring will be performed in the future.

For more information, please contact \_\_\_\_\_ at \_\_\_\_\_  
name of contact phone number  
or at \_\_\_\_\_  
mailing address

*Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.*

PWS ID: OH8301112

Date this public notice was distributed:

**PUBLIC NOTICE INSTRUCTIONS AND VERIFICATION FORM FOR  
COMMUNITY PUBLIC WATER SYSTEMS WITH TIER 3 VIOLATIONS**

The owner or operator of a community public water system with a Tier 3 violation or situation shall notify the persons served by the public water system as soon as practical but **no later than one year** after the system learns of the violation. At a minimum, community public water systems must issue the notice by **mail or other direct delivery**. Public notice issued by methods other than posting shall be repeated annually as long as the violation or situation persists.

I HEREBY CERTIFY THAT THE PUBLIC WAS NOTIFIED BY THE FOLLOWING METHOD(S) INDICATED BELOW, AS DESCRIBED IN THE OHIO ADMINISTRATIVE CODE RULE 3745-81-32:

| Required Method of Public Notification  | Actual Method of Public Notification   |
|---|--|
| <p><b>Use the following method to reach all persons served by the public water system:</b><br/>Public notice issued by mail or other direct delivery to each customer receiving a bill and to other service connections to which water is delivered by the public water system. The consumer confidence report delivered to customers by July 1 of each year may be used as long as the public notice includes all the required content and is delivered within the required timeframe.</p>   | <p><b>Describe actual methods used to notify public of the violation:</b></p> <p>A. Date of mailing/delivery _____</p> |
| <p><b>If the above method does not reach all persons served,</b> also use any other method reasonably calculated to reach other persons regularly served by the public water system (e.g. publication in a local newspaper, delivery of multiple copies for distribution by customers that provide their drinking water to others, posting in public places served by the system or on the Internet, or delivery to community organizations). If the notice is posted, it shall remain in place as long as the violation exists, but in no case less than 7 days.</p> | <p>A. Method(s) _____</p> <p>_____</p> <p>B. Date(s) _____</p>   |

**Please indicate below what public notice was used. INCLUDE A COPY OF THE PUBLIC NOTICE.**

\_\_\_ A public notice as provided was issued without changes.

\_\_\_ A different public notice was issued after consulting with the district office on \_\_\_\_\_, 20\_\_.

\_\_\_ A different public notice was issued.

\_\_\_\_\_  
Signature of Responsible Person                      Date

\_\_\_\_\_  
Printed Name and Title of Responsible Person

Otterbein-Lebanon Retreat Center  
OH8301112  
Warren County  
January 2013  
Total Coliform Monitoring (Vio. Type 23/24)  
Vio Id: 8627015

|                               |                          |
|-------------------------------|--------------------------|
| <b>For Ohio EPA Use Only:</b> |                          |
| Date PN received: _____       |                          |
| PN acceptable: _____          | PN not acceptable: _____ |