



State of Ohio Environmental Protection Agency

Northeast District Office

2110 East Aurora Rd.  
Twinsburg, Ohio 44087

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Ted Strickland, Governor  
Lee Fisher, Lieutenant Governor  
Chris Korleski, Director

November 6, 2008

RE: WINDSOR TOWNSHIP TRUSTEES  
PERMIT NO. 3PT00074  
ASHTABULA COUNTY  
WINDSOR

Windsor Township Trustees  
6606 State Route 534  
Windsor, Ohio 44099

Ladies and Gentlemen:

On October 30, 2008, an inspection of the above referenced facility's wastewater treatment system was conducted. No one was present during the inspection. The purpose of the inspection was to evaluate the operation and maintenance of the treatment system along with the facility's compliance status with respect to the terms and conditions of the above referenced National Pollutant Discharge Elimination System (NPDES) permit.

During the inspection, the following items were noted:

1. The blowers were running and the plant was receiving good aeration.
2. The contents of the aeration tank were light brown in color. This is an indication the plant is underloaded.
3. The sludge return line was functioning properly. However, the discharge was also very light brown in color.
4. The skimmer return line was not functioning. The wastewater level in the clarifier was approximately 18 inches below the level of the skimmer. See Figure 1.
5. No scum build-up was present behind the baffle in the settling tank.
6. The weirs and the sidewalls in the settling tank were also free of scum.
7. One surface sand filter bed was overgrown with vegetation. See Figure 2. This vegetation should be removed immediately. The vegetation sludge should be properly disposed at a licensed solid waste landfill.
8. The effluent in the disinfection vault was clear.
9. No discharge was occurring. Additionally, no impact to the receiving tributary was observed from previous discharges.
10. The end cap screen on the discharge line had fallen off. See Figure 3. The end cap should be reinstalled.

This office has recently reviewed your self-monitoring reports covering the period January 1, 2007 through September 30, 2008 for the referenced facility. Our review indicates violations of the terms and conditions of your NPDES permit. The specific instances of noncompliance are as follows:

**Limit Violations**

Station	Reporting Code	Parameter	Limit Type	Limit	Reported Value	Violation Date
001	00610	Nitrogen, Ammonia (NH3)	30D Conc	3.0	6.62	3/1/2007
001	00610	Nitrogen, Ammonia (NH3)	7D Conc	4.5	6.62	3/1/2007
001	00610	Nitrogen, Ammonia (NH3)	30D Conc	3.0	8.74	3/1/2008
001	00610	Nitrogen, Ammonia (NH3)	7D Conc	4.5	8.74	3/1/2008

No frequency violations were noted.

**Please notify this office in writing within 14 days receipt of this letter your intentions to resolve items 7 and 10. Also, please indicate why the level in the clarifier is well below the skimmer.**

Please be advised that such instances of noncompliance may be cause for enforcement actions pursuant to the Ohio Revised Code, Chapter 6111.

Should you have any comments or questions concerning this letter, please feel free to call me at (330) 963-1143.

Respectfully,

*Michael W. Stevens*

Michael W. Stevens  
Environmental Engineer  
Division of Surface Water

MWS/mt

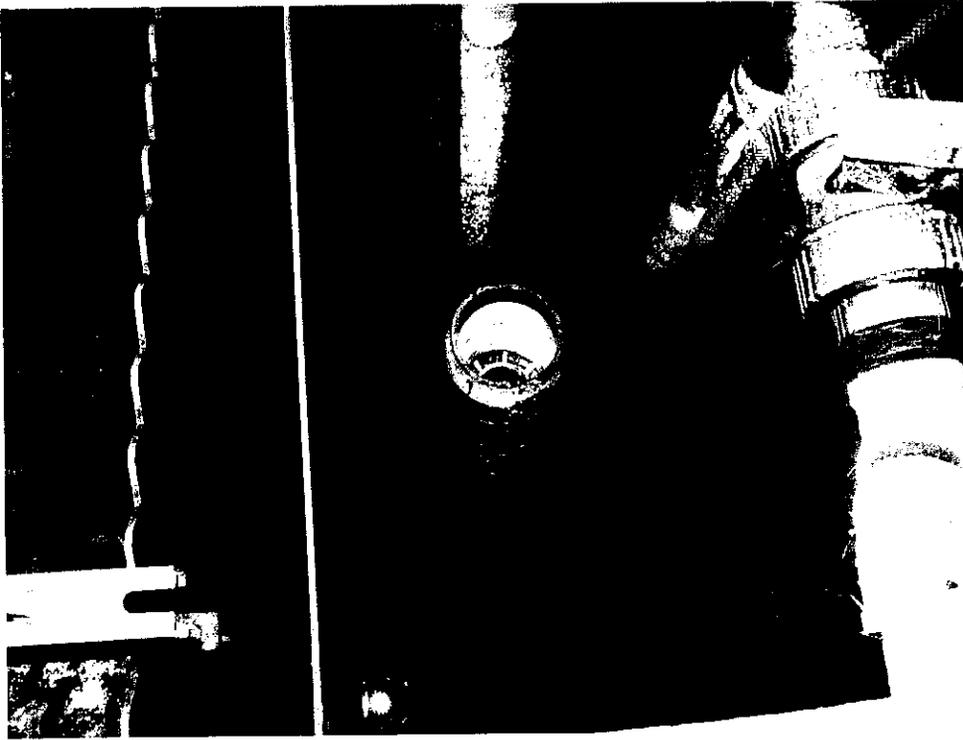


Figure 1

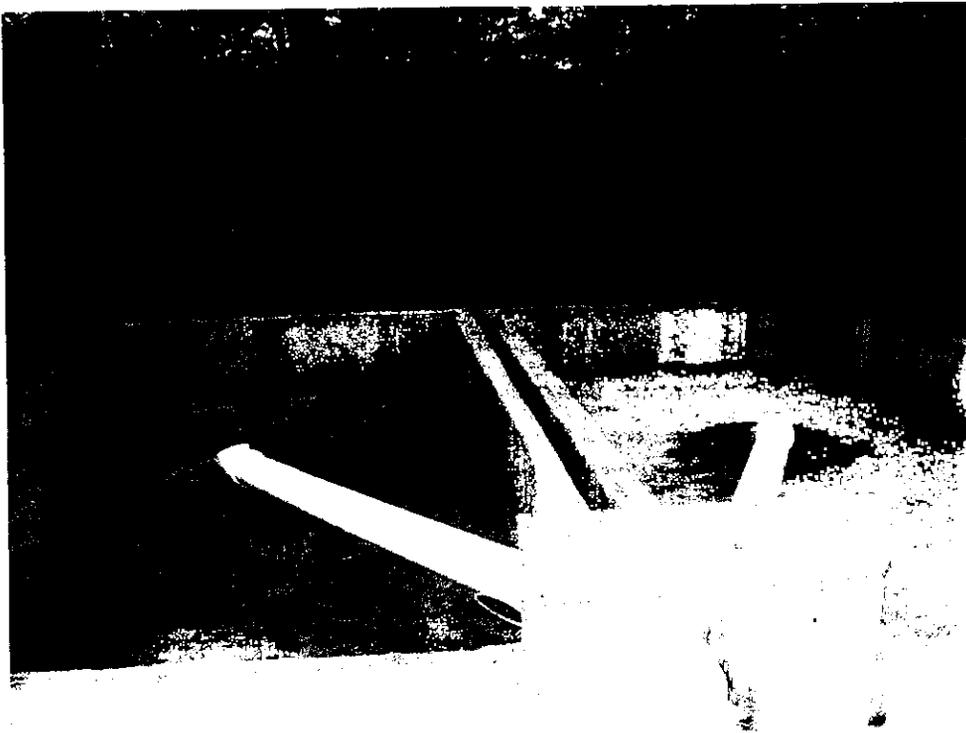


Figure 2

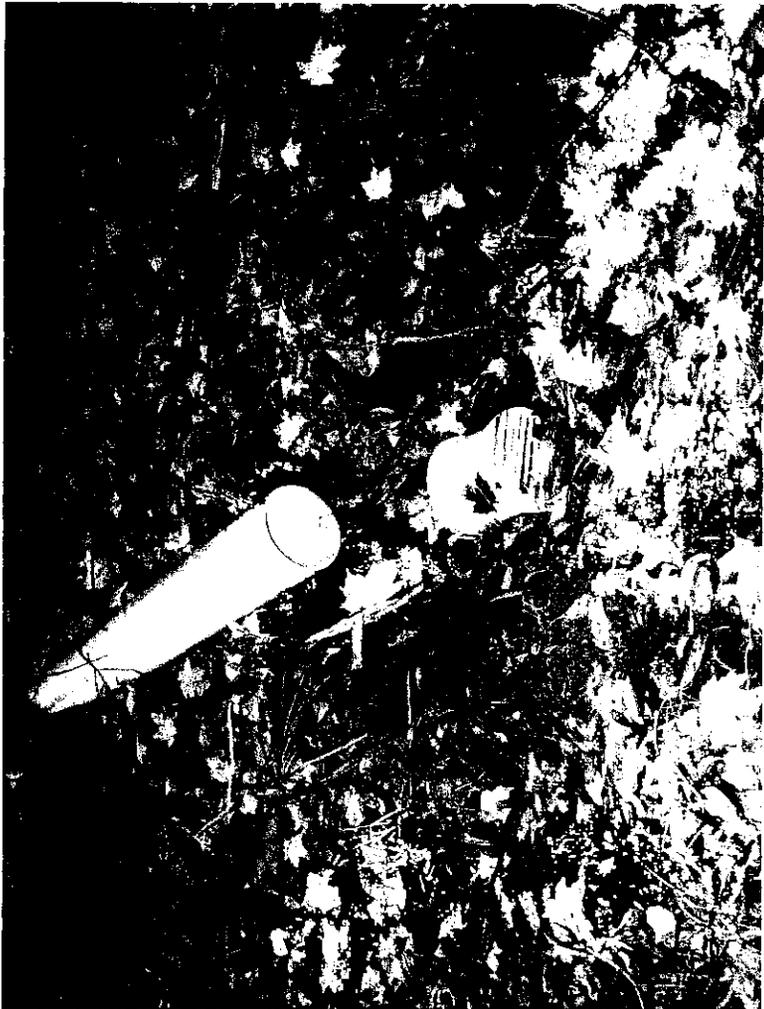


Figure 3