



State of Ohio Environmental Protection Agency

Northwest District Office

347 North Dunbridge Road
Bowling Green, OH 43402-9398

TELE: (419) 352-8461 FAX: (419) 352-8468
www.epa.state.oh.us

Ted Strickland, Governor
Lee Fisher, Lieutenant Governor
Chris Korleski, Director

Re: Ottawa County
Greenwood MHP
Community Water System
PWS ID# 6201312

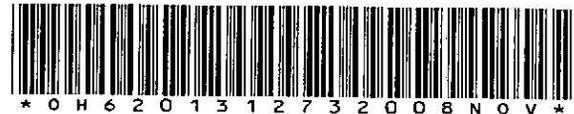
July 3, 2008

OH6201312

GREENWOOD MOBILE HOME PK

7/3/2008

Ms. Dawn Angel, Vice President
2186 West Lakeshore Drive
Port Clinton, Ohio 43452



Dear Ms. Angel:

The Ohio Environmental Protection Agency (Ohio EPA), Drinking Water Plant - Distribution Monthly Operation Report (EPA 5002) (MOR) was not received for the public water system for the month of May 2008.

Free and combined chlorine residuals are required to be conducted at the plant tap and in the distribution system daily (seven days per week) in accordance with Ohio Administrative Code (OAC) Rule 3745-83-01(G). OAC Rule 3745-83-01(I), requires submittal of an operational report no later than the tenth of the month following the month being reported [e.g., The May monthly operational report should be submitted to the district office no later than June 10th].

The owner / operator of Greenwood MHP is in violation of OAC Rule 3745-83-01(I) for not completing the monthly operating report.

In addition, Ohio EPA has still not received a response to the requirements noted in the February 26, 2008 letter documenting violations observed during the February 5, 2008 survey. A notice of violation was sent dated April 30, 2008 documenting that Ohio EPA had still not received a response to the survey requirements. A response must be received in writing documenting the requirements that have been completed and a schedule for completion of all other requirements, that address the following:

1. OAC Rule 3745-7-09(A) specifies that the owner and operator of a public water system must maintain operation and maintenance records for the public water system. The records must include at a minimum, "(a) Identification of the public water system, sewerage system, or treatment works; (b) Date and times of arrival and departure for the operator of record and any other operator required by this chapter; (c) Specific operation and maintenance activities that affect or have the potential to affect the quality or quantity of sewage or water conveyed, effluent or water produced; (d) Results of tests performed and samples taken, unless documented on a laboratory sheet; (e) Performance of preventative maintenance and repairs or requests for repair of the equipment that affect or have the potential to affect the quality or quantity of sewage or water conveyed, effluent or water produced; and (f) Identification of the persons making entries.

OAC Rule 3745-7-09(A) states that, "Some formats in which the records can be maintained include...hard bound books with consecutive page numbering, time cards, separate operation and maintenance records, or well organized computer logs."

Operation and maintenance records must be maintained by the Public Water System that meet the above requirements.

2. OAC Rule 3745-7-02(A)(1) states that, "Each person owning or operating a public water system, except as provided for in paragraph (B) or (E) of this rule, shall designate one or more operator of record to oversee the technical operation of the public water system... Each operator of record shall have a valid certification of a class equal to or greater than the classification of the public water system, distribution system or water treatment plant."

Due to recent telephone correspondence, Clean water services is not currently placed as the operator of record for the water system as specified during the survey. A certified Class A operator must be placed in responsible charge of your water system as the operator of record and an operator notification form must be completed and submitted to Ohio EPA. The operator notification form was provided at the time of the survey.

3. Free and combined chlorine residuals are required to be conducted at the plant tap and in the distribution system daily (seven days per week) in accordance with Ohio Administrative Code (OAC) Rule 3745-83-01(G). OAC Rule 3745-83-01(I), requires submittal of an operational report no later than the tenth of the month following the month being reported. Disinfection residual measurements are required to be taken for **total** chlorine according to Ohio Administrative Code (OAC) Rules 3745-81-70 (E) at the same time routine and repeat total coliform bacterial samples are collected. The total chlorine residuals obtained are to be reported on the QOR by the 10th of the month following the end of the calendar quarter being reported.

Ohio EPA has never received these reports from the facility. Ensure these reports are completed and submitted to Ohio EPA in accordance with the above regulations.

4. OAC Rule 3745-81-27(C)(1)(a) states that, "... A DPD colorimetric test kit acceptable to the director is one that uses electronic measurement of the color development. It shall also have a digital display of the result. DPD colorimetric test kits with an analog display are not acceptable for use. An acceptable DPD colorimetric test kit shall have a method detection limit of 0.1mg/l.

A DPD colorimetric test kit that meets the above requirements must be obtained and used for the chlorine residual sampling at the water system. You stated during the survey that one had been ordered for use at the MHP.

5. OAC Rule 3745-81-24(C)(2) requires that, each public water system that monitors for Total Trihalomethanes and Haloacetic Acids, Five (TTHMs and HAA5) shall develop and implement a sample monitoring plan. The plan must include at least the specific locations and schedules for collecting samples for TTHMs and HAA5. Failure to monitor according to the monitoring plan is a monitoring violation.

Submit a copy of the facility Disinfectants / Disinfection Byproducts Sample Monitoring Plan to Ohio EPA, along with the written response to this letter. A template for the Plan was provided at the time of the survey.

6. OAC Rule 3745-85-01 requires that a community water system must prepare and maintain a written contingency plan that must be revised and updated at least annually. The Contingency Plan had not been reviewed or updated for many years and does not meet the current requirements.

Submit a copy of a complete, updated facility Contingency Plan to Ohio EPA, along with the written response to this letter.

7. OAC Rule 3745-81-21(A) states that, public water systems shall maintain a written bacteriological sample siting plan.

Update the existing copy of the bacteriological sample siting plan for the water system and submit a copy, along with the written response to this letter. A template for the plan was provided at the time of the survey.

8. OAC Rule 3745-9-05(T) states that, "A vent shall be provided on all well caps... A well vent shall be self-draining, screened with a noncorroding mesh screen of fifteen to thirty mesh, pointed downward at or above the top of the casing or pitless unit. A vent shall terminate not less than twelve inches above ground surface..."

Well 1 does not have an appropriate vent. Provide a screened vent that meets the specifications in OAC Rule 3745-9-05(T).

9. OAC Rule 3745-9-05(P) states that, "A well shall have a well cap or seal to prevent the entrance of water, dirt, animals, insects, or other foreign matter...Electrical conduit connections on the well cap or seal shall be threaded and sealed to prevent the entrance of insects and water."

The current well seal on well 1 has an opening around the electrical connection and the seal is not tight fitting in the casing to prevent potential contamination. The wiring must enter the well through a threaded connection and the seal must be replaced to meet the requirements above..

Ms. Dawn Angel
July 3, 2008
Page Four

10. "Recommended Standards for Water Works," also known as "Ten States Standards" (TSS) Section 4.3.1.3 states, "Where chlorination is required for protection of the supply, standby equipment of sufficient capacity shall be available to replace the largest unit."

Greenwood MHP must have a back-up chlorine feed pump on hand to ensure that chlorine can be fed into the system continuously, to protect against microbiological contamination.

The water system must respond in writing within 15 days from the date of this letter addressing the required information. Failure to comply will result in the beginning of enforcement proceedings by completing a mandatory Compliance and Operation Review Meeting.

If you have any questions regarding this letter, please contact me at (419) 373-3101.

Sincerely,



Ben Smith
Environmental Specialist 2
Division of Drinking and Ground Waters

/lb

pc: Ottawa County Health Department
Dave Evans, DDAGW, CO
~~DDAGW;NWDO.File~~

ec: Linda Benham, DDAGW, NWDO