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SUMMIT	AKRON	SUMMIT COUNTY & OTHERS	3GQ00065	2011/07/26	MACPHERSON, LINDSIE

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Environmental
Protection Agency

Governor
Lt. Governor
Director

July 26, 2011

RE: SUMMIT COUNTY
CITY OF CUYAHOGA FALLS
NOTIFICATION OF MUNICIPAL STORM WATER PROGRAM INSPECTION

Mr. Russell W. Kring
Storm Water Administrator
City of Cuyahoga Falls
2310 Second Street
Cuyahoga Falls, OH 44221

Dear Mr. Kring:

This letter will serve as notice that Ohio EPA will be conducting an inspection of your community's Storm Water Management Program (SWMP). This inspection is being conducted to determine compliance with the Ohio EPA General Storm Water NPDES Permit for Small Municipal Separate Storm Sewer Systems (Small MS4s) #3GQ00065*BG.

Our inspection will focus on compliance with minimum control measures #4: Construction Site Storm Water Runoff Control and #5: Post-Construction Storm Water Management in New Development and Redevelopment. We will be using the audit guidance manual developed by the United States Environmental Protection Agency. We anticipate that the inspection can be conducted in one day; the interview portion of the inspection taking place in the morning, and the field inspections to occur in the afternoon. I have set aside the dates of August 2, 2011 or August 3, 2011 to conduct the inspection. **Please contact me upon receipt of this letter to let me know which of these dates will work best for you.**

To streamline the inspection, please have the following resources ready and available on the date of the inspection.

- Sediment and Erosion Control Ordinance
- Post-Construction Storm Water BMP Ordinance(s)
- Memorandum of Understanding (MOU) or other written agreement between you and a third party providing construction or post-construction plan reviews and site inspections, if applicable
- Enforcement escalation plan or procedures for construction and post-construction issues
- List of construction projects you are actively inspecting for BMP implementation under your construction site program

Northeast District Office
2110 East Aurora Road
Twinsburg, OH 44087-1924

330 | 963 1200
330 | 487 0769 (fax)
www.epa.ohio.gov

- Inventory of post-construction BMPs
- BMP guidance or technical document
- Copy of standard conditions of approval for plan reviews - example of standard conditions applied to an approved project
- Checklist used by plan reviewers for both construction and post-construction BMPs
- Most recent training records for plan review and site inspection staff, including copies of any professional certifications related to storm water concerns
- Construction project inspection checklist
- Post-construction BMP inspection checklist to verify proper installation
- Long-term maintenance inspection checklist for post-construction BMPs
- Records from inspection tracking database or filing system
- MS4-owned project storm water design standards and/or checklist, if different than standards applied to non-MS4-owned projects
- Contract language for active public projects not developed or inspected in-house
- Training materials, brochures, and/or outreach materials on construction and post-construction BMPs

Post-construction ordinances should include all sections of your code that require treatment of the Water Quality Volume (WQv) and any planning, zoning or building codes that lead to smarter storm water management, e.g., riparian and wetland setbacks, infiltration or runoff reduction requirements and codes that encourage the implementation of green infrastructure or low-impact development practices and support Ohio's Balanced Growth program. Please make summaries or copies of this information that Ohio EPA can take for our files.

The inspection will consist of an interview as well as a file review and a field review of 2 or 3 of your construction and post-construction projects. The file review will be conducted to verify documentation related to plan review and site inspection. You should be prepared to present records from any new development or redevelopment project that has commenced construction since April 21, 2003. During the field review, Ohio EPA will observe your inspectors conduct construction and post-construction inspections. Please have the appropriate persons available to answer the interview questions and to conduct site inspections. We anticipate that the interview and file review can be completed in the morning and the field review in the afternoon. Appropriate individuals include, but are not limited to, the Storm Water Program Manager, the department or agency responsible for plan review of construction and post-construction sites, the department or agency responsible for construction and post-construction site inspections, and the planning director or a planning commission representative.

I look forward to working with you to perform the inspection. Please contact me to confirm the inspection date. Although we can consider other dates, we would appreciate your cooperation by selecting one of the dates proposed above. You can contact me at (330) 963-1138 or via e-mail at lindsie.macpherson@epa.state.oh.us.

Sincerely,

Lindsie MacPherson
Assistant District Engineer
Division of Surface Water

LM/mt

cc: Don L. Robart, Mayor, City of Cuyahoga Falls
Tony V. Demasi, City Engineer, City of Cuyahoga Falls
Cindy Fink, District Program Administrator, Summit SWCD
Phil Rhodes, Ohio EPA, NEDO, DSW