



3GQ0002020100603

CUYAHOGA FAIRVIEW PARK CITY OF FAIRVIEW PARK 3GQ00020 2010/06/03 MACPHERSON,
LINDSIE

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**Environmental
Protection Agency**

Ted Strickland, Governor
Lee Fisher, Lt. Governor
Chris Korieski, Director

June 3, 2010

RE: CUYAHOGA COUNTY
CITY OF FAIRVIEW PARK
NOTIFICATION OF MUNICIPAL STORM
WATER PROGRAM INSPECTION

Mr. James Kennedy
Director of Public Service and Development
City of Fairview Park
20777 Lorain Road
Fairview Park, OH 44126

Dear Mr. Kennedy:

This letter will serve as notice that Ohio EPA will be conducting an inspection of your community's Storm Water Management Program (SWMP). This inspection is being conducted to determine compliance with the Ohio EPA General Storm Water NPDES Permit for Small Municipal Separate Storm Sewer Systems (Small MS4s) #3GQ00020*BG.

Our inspection will focus on compliance with minimum control measure #6: Pollution Prevention and Good Housekeeping for Municipal Operations. We will be using the audit guidance manual developed by the United States Environmental Protection Agency. We anticipate that the inspection can be conducted in one day. I have set aside the dates of June 28th or 29th, 2010, to conduct the inspection. **Please contact me upon receipt of this letter to let me know which of these dates will work best for you.**

To streamline the inspection, please have the following resources ready and available on the date of the inspection.

- Map of the MS4 system or outfalls
- An inventory of municipal facilities and operations, i.e., composting yards, vehicle maintenance facilities, bus terminals, impound lots and waste transfer stations, if applicable, and the storm water pollution prevention plan (SWP3) developed for these facilities
- Contracts with any third party service providers that assist you in implementing your pollution prevention and good housekeeping programs
- Guidance documents or BMP manuals used for your pollution prevention and good housekeeping program
- Training records, i.e., the agenda and attendance record of any training your staff has attended regarding pollution prevention for municipal operations

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- List of active municipal construction projects, e.g., road projects
- The checklist used to inspect your municipal maintenance facility
- Street sweeping records, if performed
- Deicer application records, including a description of the materials used for deicing operations
- Inventory of flood management structures in your community which you maintain
- Fertilizer and pesticide application plan

Please make summaries or copies of this information that Ohio EPA can take for our files.

The inspection will consist of an interview followed by field inspections of your municipal operations facilities including your maintenance facility (or facilities, as appropriate), facilities where vehicle maintenance, composting activities, vehicle impoundment and waste management activities occur, **and** any facility which requires an NPDES permit for industrial storm water discharges. Please have the appropriate persons available to answer the interview questions and questions that arise during field inspections. I anticipate the interview will take no more than 2 to 3 hours to complete and will leave it to your discretion to schedule the field inspections. It should take no more than 2 hours to inspect each facility.

I look forward to working with you to perform the inspection. Please contact me to confirm the inspection date or to schedule a new date if necessary. You can contact me at (330) 963-1164 or via e-mail at lindsie.macpherson@epa.state.oh.us.

Sincerely,



Lindsie MacPherson
Assistant to the District Engineer
Division of Surface Water

LM/mt

cc: Michael Mackay, City Engineer
James B. Maat, Service Department Foreman

FIELD INSPECTION WORKSHEET

MS4 SWMP Evaluation

MS4 Maintenance Facility Field Inspection Worksheet

Permittee: <u>City of Fairview Park Service Garage</u>	
Address of facility: <u>20777 Lorain Rd</u>	Size of facility:
Date of visit: <u>6/29/2010</u>	Time of visit: <u>12.45 pm</u>
Provide the name(s) and title(s) of permittee staff present during inspection	
Name	Title
<u>Jim Maat</u>	<u>Service Foreman</u>
Evaluator Observations:	
SWPPP or stormwater plan	
Has the maintenance facility developed a SWPPP or stormwater plan?	<u>Not at this time</u>
Does the plan include a site map, list of pollutant sources, BMPs, and maintenance procedures?	<u>NO</u>
Does the permittee conduct and document periodic inspections of the facility?	<u>NO inspections</u>
Are storm drains labeled and free of debris?	<u>some have been labeled</u>
Vehicle maintenance, fueling and washing	
Are vehicle maintenance activities conducted in a designated place not exposed to stormwater?	<u>in garage - floor drains to storm</u>
Are fueling stations properly designed with spill kits nearby?	<u>needs spill kit, label emergency shut off cover CB near by</u>
Are vehicles washed on-site? Is wash water discharged to the MS4 or sanitary sewer?	<u>in garage is goes to storm drain outside in yard.</u>
Material storage	
Are all materials that are potential stormwater contaminants stored under cover or in secondary containment?	<u>Scrap metal in need materials stored outside</u>
Hazardous waste management	
Are all hazardous materials properly labeled and stored to prevent exposure to stormwater runoff?	<u>drums outside</u>
Waste management	
Are waste bins covered with waste properly disposed in containers?	<u>keep lidded, plugged,</u>
How is landscape waste stored?	<u>landscape waste taken to chipper in westlake</u>
Spill response	
Does the facility have a spill response plan, and are spill kits readily available?	<u>no spill response plan</u>
Employee training	
What type of stormwater training do maintenance staffs receive?	<u>as in interview</u>

front garage

- dye test floor drains

~~sweeper cleaned before stored~~

- ~~corner EB floor drain~~
- ~~sign marking~~

Rear Garage

~~drums outside, clean up area inside, new oil matter~~

~~spill kit - bulk up the spill kit.~~

~~there are grates in the floor drains to catch any solids
→ cleaned out when needed. → usually monthly~~

~~- tarp tires stored outside~~

~~- used oil secondary cont. → clean out don't just drain
off site~~

~~- keep the barrels topped.~~

~~- unused barrels - take away~~

~~- stains on pavement~~

~~- Verticals stored outside → inspected~~

~~- Call sprayer outside
for leaks~~

~~- pushed the rest of salt in dome~~

→ refer to DSIW → collm

① ~~Chats composting discharging wachate - over edge~~

② ~~earthened berm around the hole would help a lot of drainage~~

~~- stock full of fill backing~~

getting rid of 55 gal barrels *

③ ~~drum pan under spicket~~

~~don't know what's in there~~

~~- leaking ^{white} paint barrel~~

remediate area

(ew)