

*Blue Crawford Ranchwood*



State of Ohio Environmental Protection Agency

Northwest District Office

347 North Dunbridge Road  
Bowling Green, OH 43402-9398

TELE: (419) 352-8461 FAX: (419) 352-8468  
www.epa.state.oh.us

Ted Strickland, Governor  
Lee Fisher, Lieutenant Governor  
Chris Korleski, Director

Re: Crawford County  
Ranchwood MHP  
NPDES Permit

July 24, 2007

Mr. Michael Yoh  
4318 East Laurel Ridge Drive  
Port Clinton, Ohio 43452

Dear Mr. Yoh:

On June 2, 2009, an inspection was made of the wastewater treatment facilities serving the Ranchwood MHP, located on Lincoln Highway just east of the Crawford County Landfill. Mr. Jay Taylor, from Kincaid Wastewater Services, was working at the plant at the time and allowed me access.

At the time of inspection, all major units were in service. The aeration tanks had a healthy brown color and were receiving an adequate amount of air. The returns were working properly. The sand filters were in good condition, but had some solids and vegetation that Mr. Taylor was working on removing. Chlorine tablets were observed in the tablet feeder.

A review of your discharge monitoring reports indicates violations of your permit conditions for the months of February 2006, through May 2009. The specific instances of non-compliance are listed below:

Violation Date	Station	Reporting Code	Parameter	Limit Type	Limit	Reported Value
9/1/2007	001	00610	Nitrogen, Ammonia (NH3)	30D Conc	1.0	1.725
9/5/2007	001	00610	Nitrogen, Ammonia (NH3)	1D Conc	1.5	3.4
10/1/2007	001	00610	Nitrogen, Ammonia (NH3)	1D Conc	1.5	2.96
10/1/2007	001	00610	Nitrogen, Ammonia (NH3)	30D Conc	1.0	2.195
2/1/2008	001	00610	Nitrogen, Ammonia (NH3)	30D Conc	3.0	4.44



Mr. Michael Yoh  
July 24, 2009  
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Violation Date	Station	Reporting Code	Parameter	Limit Type	Limit	Reported Value
3/1/2008	001	80082	CBOD 5 day	30D Conc	10	11.
6/2/2008	001	50060	Chlorine, Total Residual	1D Conc	0.038	.07

We received a letter from Mr. Caven Mcloughlin on April 2, 2009, indicating that you were the new owner of Ranchwood Mobile Home Park. Please be aware the transfer of any permit and its associated responsibility, coverage, and liability is subject to the approval of the director. No permit may be transferred unless the permittee and transferee file, through the district office, an agreement that includes a specific date for the transfer of permit responsibility, coverage, and liability on Ohio EPA Form 4234, Application for Transfer of NPDES Permit. The agreement must be signed by the permittee and the transferee. The form will request relevant ownership and operator biographic information and authorization for signatures and certification as required by OAC 3745-33-03 and 40 CFR Part 122.22. I have included the forms for transferring the NDPEs permit with this letter.

If you have any questions, please call me at 419-373-3019.

Sincerely,

  
Michelle Sharp  
Environmental Specialist II  
Division of Surface Water

/llr

Enclosure

pc: DSW:NWDO:File w/enclosure  
John S. Kincaid, Kincaid Wastewater Services  
Crawford County Health Department  
Mr. Caven Mcloughlin



State of Ohio Environmental Protection Agency

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Ohio NPDES Permit Transfer Form  
Issued 01/07

# National Pollutant Discharge Elimination System

## Application for Transfer of Ohio NPDES Permit

**Submit this application to the appropriate district office**

**District Offices**

Northeast District • 2110 East Aurora Road • Twinsburg, Ohio • 44087  
Northwest District • 347 North Dunbridge Road • Bowling Green, Ohio • 43402  
Central District • P.O. Box 1049 • Columbus, Ohio • 43216-1049  
Southeast District • 2195 Front Street • Logan, Ohio • 43138  
Southwest District • 401 East 5th Street • Dayton, Ohio • 45402

For Agency Use	Facility Name	Date Received (yy/mm/dd)
	Ohio EPA Permit Number	Application Number



**Application for Transfer of Ohio NPDES Permit**  
 Division of Surface Water  
 Permits and Compliance Section

**A. Existing Permit Holder Information (Transferor)**

1. Facility Permit Number: \_\_\_\_\_ \*
2. Application Number:   O  H   \_\_\_\_\_
3. Corporate (Parent Company) Name: \_\_\_\_\_
4. Divisional Name: \_\_\_\_\_
5. Facility Name: \_\_\_\_\_
6. Mailing Address After Transfer: \_\_\_\_\_

**B. Proposed Permit Holder Information (Transferee)**

1. Corporate (Parent Company) Name (New): \_\_\_\_\_
2. Phone: \_\_\_\_\_
3. Divisional Name (New): \_\_\_\_\_
4. Facility Name (New): \_\_\_\_\_
5. Mailing Address for all permit-related correspondence: \_\_\_\_\_
6. Facility Mailing Address (if different): \_\_\_\_\_
7. Individual authorized to sign applications and Transfer Agreement pursuant to OAC 3745-33-03 (D) [principal executive officer, vice president or higher for a corporation; a general partner of a partnership; the proprietor of a proprietorship; principal executive officer; ranking elected official or duly-authorized employee of a public entity]: \_\_\_\_\_

\_\_\_\_\_  
 (Authorized Individual)



8. Authorization: Pursuant to 40 CFR Part 122.22 (b), the individual or position, identified in this space is duly authorized by the individual in Item 7. to sign all reports required by permit and other information which may be required by the Director:

\_\_\_\_\_  
(Name/Title/Position)

9. Operator of Facility:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

10. Contact person for facility information or inspections:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

11. Describe any material modifications to production or facilities, subsequent to the transfer, which may alter the volume or characteristics of this discharge. *(Attach additional pages as necessary)*.....

**Agreement to Transfer Permit**

\_\_\_\_\_, as the holder of an NPDES Permit which  
\_\_\_\_\_ (Transferor)

stipulates responsibilities, coverage and liability for operations involving discharges of wastewater from the  
facility located at \_\_\_\_\_  
\_\_\_\_\_ (Facility Location)

hereby applies for approval of the Director to transfer the permit responsibility, coverage and liability to

\_\_\_\_\_ (Transferee)

\_\_\_\_\_ agrees to continue to assume the  
\_\_\_\_\_ (Transferor)

responsibility for compliance with all terms, limitations and conditions, and any coverage or liability  
thereunder for the period ending on \_\_\_\_\_,  
\_\_\_\_\_ (Month/Day) \_\_\_\_\_ (Year)

\_\_\_\_\_ as the proposed new permittee hereby  
\_\_\_\_\_ (Name of New Permittee)

agrees to assume the responsibility for compliance with the entirety of the coverage, responsibility and  
liability of the NPDES permit commencing on \_\_\_\_\_,  
\_\_\_\_\_ (Month/Day) \_\_\_\_\_ (Year)

In witness whereof, the parties have executed this Agreement on

\_\_\_\_\_, it is so agreed.  
\_\_\_\_\_ (Month/Day) \_\_\_\_\_ (Year)

Transferor: \_\_\_\_\_ Transferee: \_\_\_\_\_

By: \_\_\_\_\_ By: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

By signing this form, I (transferee), certify and acknowledge that I have read and fully understand the terms and conditions  
of NPDES Permit Number \_\_\_\_\_ \*

I certify under penalty of law that the information submitted is true, accurate and complete. I am aware that there are  
significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing  
violations.

\_\_\_\_\_ (Transferee)

\_\_\_\_\_ (Title)

\_\_\_\_\_ (Date)



State of Ohio Environmental Protection Agency

## Instructions for Applying to Transfer An Ohio EPA Individual NPDES Permit

These instructions outline the procedure for transferring the responsibility, coverage, and liability of an individual NPDES permit. Following this procedure ensures the administrative record accurately reflects the transfer and obtains sufficient information to allow a decision to: (1) revoke and reissue the permit, (2) modify the permit, or (3) issue an administrative name change.

An Ohio NPDES permit is transferable. The transfer of any permit and its associated responsibility, coverage, and liability is subject to the approval of the director. No permit may be transferred unless the permittee and transferee file, through the district office, an agreement that includes a specific date for the transfer of permit responsibility, coverage, and liability on Ohio EPA Form 4234, *Application for Transfer of NPDES Permit*. The agreement must be signed by the permittee and the transferee. The form will request relevant ownership and operator biographic information and authorization for signatures and certification as required by OAC 3745-33-03 and 40 CFR Part 122.22.

Ohio EPA will usually issue a letter along with a revised NPDES permit that changes the name of the permit holder and occasionally the facility number. Alternatively, the director of Ohio EPA may exercise his option to modify or revoke the permit and require that a new application be filed. The permittee and transferee will be notified in writing of the director's decision within thirty days of receipt of the permit transfer form, or within sixty days of receipt of the intent to transfer the permit.

### A. Permittee Responsibilities

1. Notification of any proposed permit transfer shall be provided to Ohio EPA district office no less than sixty days prior to the proposed date of transfer.

(a) The notice to Ohio EPA shall consist of a copy of a letter informing the transferee of the existence of the permit; or, in lieu of notice, the form in item 2, below.

(b) The notice must state the permit number, proposed date of transfer, and the names and addresses of the permittee (the transferor) and the transferee.

2. Upon receipt of the notice of intent to transfer a permit, the district office will send a permit transfer form (EPA

4234) and instructions to the permittee. The permittee shall complete the form, which includes a specific date for transfer of the permit responsibility, coverage, and liability, as well as other pertinent information. The form shall be signed by the permittee and transferee.

3. The permit transfer form shall be submitted by the transferee no less than thirty days prior to the proposed date of transfer.

(a) If the transferee proposes any significant changes resulting from the transfer, which may alter the characteristics or volume of the discharge, the transferee must comply with the provisions for plan approval and permits to install under OAC 3745-42.

### B. Ohio EPA Responsibilities

1. Upon receipt of notification of intent to transfer the permit, the district office will acknowledge receipt and forward the appropriate form(s) and instructions to the transferee.

(a) Upon acceptance of the completed permit transfer form, the district will make a recommendation to allow the transfer to occur and draft a revised permit or deny the transfer based on significant concerns that such transfer will jeopardize compliance with the terms and conditions of the permit.

(b) The district office will forward the transfer package and recommendation to the central office permits unit for review and approval. The actions will be properly processed, public noticed, and issued in accordance with procedural rules and due process as required by ORC 3745.

### C. Unauthorized Transfers

Permittees that have transferred ownership or operations of facilities without transferring the permit responsibility, coverage, and liability are responsible for the permit until a transfer is approved. When an unauthorized transfer is discovered, the district office will contact the current facility owner/operator and inform them of the requirements regarding permit transfer. The current owner/operator will have sixty days to submit a completed permit transfer form. The decision to allow the transfer will be processed in accordance with part (B) of this procedure.